

**Application Form**

**Volunteer/Intern at Seva Mandir**

Personal Information:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** | | **Date of Birth (dd/mm/yyyy):** | |
| **Gender:** | **Email:** | | |
| **Address:** | | | **Nationality:** |
| **Contact Number (inc. country code):** | | | |
| **All applicants must share a passport photo along with this application.** | | | |

Internship/volunteer information:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Interested in working with Seva Mandir as:**  **Intern** □ School/College/University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Please include a letter of request from your College/University for internship at Seva Mandir) or **Volunteer** □ | | | | |
| **Desired Period of Association\*** | | | | |
| 45 Days | 2 months | 3 months | 6 months | More than 6 months |
| Please specify the tentative **start date & end date** of your association with us: | | | | |

\*Please note – the minimum required period of association is 45 days, though it is *highly recommended* that volunteers and interns spend more than 2 months with Seva Mandir to have a clear understanding our organisation.

Skills/Background:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Language Skills:** Please tick the box marking your selection | | | | |
| **Hindi – spoken** | None □ | Basic □ | Functional □ | Fluent □ |
| **Hindi – written** | None □ | Basic □ | Functional □ | Fluent □ |
| **English – spoken** | None □ | Basic □ | Functional □ | Fluent □ |
| **English – written** | None □ | Basic □ | Functional □ | Fluent □ |
| **Educational Qualifications** (Specify University / Degree /Year passed) | | | | |

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| **Relevant Work Experience** (if any): |

Cover Letter

Please write a cover letter describing why you are interested in volunteering or interning at Seva Mandir, a proposed area(s) of interest, and why you believe your skills and experience will allow you to be successful at Seva Mandir.

**Cover Letter** (500 words max)

To complement your cover letter, please fill in the table below. You may fill in more than one area of interest.

|  |  |  |
| --- | --- | --- |
| **Area(s) of Interest**  Tick the box marking your selection | **Academic Qualification in Area of Interest** | **List Relevant Experience in Area of Interest** |
| Health □ |  |  |
| Women’s Empowerment□ |  |  |
| Early Childhood Care  □ |  |  |
| Primary School Education and Young Adult Development □ |  |  |
| Social Enterprise and Livelihoods  □ |  |  |
| Governance□ |  |  |
| Sustainable Natural Resources □ |  |  |
| Monitoring/Evaluation  □ |  |  |
| Handicrafts / Textile Design/  Product Marketing  □ |  |  |
| Communications (Grant Writing, Journalism, Graphic Design, Social Media, Photography, Videography, Web Design)  □ |  |  |
| Other (Please specify):  □ |  |  |

We want to know more about you:

|  |
| --- |
| Is there anything else you would like to share about yourself? |
| How did you come to know about Seva Mandir? |

Kindly send in the application form along with a copy of your CV to the Volunteer Coordinator.

* Email:[pms@sevamandir.org](mailto:pms@sevamandir.org)
* Fax: +91 294 2450960
* Post:

Volunteer Coordinator

Seva Mandir

Old Fatehpura

Udaipur 313004

Rajasthan, India